A-H APPS

A-H APPS IS ANOKA HENNEPIN’S VERSION OF G-MAIL

A-H APPS = GOOGLE DOCS

USE THIS SITE TO CREATE, EDIT, MAKE COMMENTS AND SHARE DOCUMENTS WITH OTHERS

CAN ACCESS FROM ANY COMPUTER OR IPAD (DOCS SAVED IN CLOUD)

USE SAFARI IF GOOGLE CHROME ISN’T AVAILABLE ON YOUR DEVICE \*\*\*USE FIREFOX WHEN WE GET OUR NEW COMPUTERS\*\*\* (or install Chrome with the new computers)

GOOGLE DRIVE = WHERE THE DOCUMENTS “GO” TO/STORED/SHARED

AUTOMATICALLY SAVES YOUR WORK

GOOGLE DRIVE APP = FREE = GETS YOU DIRECTLY INTO GOOGLE DOCS INSTEAD OF GOING THROUGH SAFARI

CREATING AN A-H APPS ACCOUNT

1. OPEN SAFARI

2. SIGN INTO YOUR A-H ACCOUNT THROUGH GOOGLE.COM

(GET A G-MAIL ACCOUNT)- click the “sign in” button in the upper left corner

\*USE FIRST\_LAST@AHAPPS.ANOKA.K12.MN.US

\*EMPLOYEE NUMBER FOR PASSWORD. PASSWORD MUST BE CHANGED AFTER INITIAL SET UP (this will not follow the typical LDAP (email) login, so choose something you will remember \*\*hint: might want the same as My Learning Plan)